

(Election Urgent)

**Government of West Bengal
Office of the District Magistrate & District Election Officer, Nadia
District Election Selection, Nadia.**

Memo No: 357 (4) /ELEC

Date: 11.03.2011

To
The Sub-divisional Officer,
Tehatta/Sadar/Ranaghat/Kalyani Sub-Division.

P.O. Dist – Nadia.

Sub: Conduction of Master Trainers training and necessary arrangement to that effect.

It has been decided that training for the master trainers in connection with the ensuing assembly election, 2011 will be held as per following schedule:

Date	Name of the Sub-Div	Block assigned	Name of the Officers who will impart training to the MTs	Time
17-03-2011	Krishnagar Sadar Sub-Div	Krishnagar-I, Krishnagar-II, Kaliganj, Nakashipara, Nabadwip, Chapra		11:00 AM
17-03-2011	Tehatta Sub-Div	Karimpur-I, Karimpur-II, Tehatta-I, Tehatta-II		11:00 AM
18-03-2011	Ranaghat Sub-Div	Santipur, Ranaghat-I, Ranaghat-II, Hanskhali, Krishnaganj		11:00 AM
18-03-2011	Kalyani Sub-Div	Chakdaha, Haringhata		11:00 AM

Except the Sadar Sub-Div, the concerned **Sub-Div Officer** will make necessary arrangement for conduction of training on the stipulated date and time deciding the training venue and providing logistic support for the training. The name of the training venues so decided must be communicated through e-mail in the address drdc_nadia@rediffmail.com by 14th March 2011.

For Sadar Sub-Div the venue will be “**The Conference Hall of Nadia Zilla Parishad**”. **NDC**, Nadia will provide necessary logistic support which includes arrangement for drinking water, tea and biscuits, arrangement for video recording. **NDC** will also deploy contingent menials for distribution of tea, water, papers etc. to the master trainers.

DPRDO, will arrange for sufficient nos of EVM for Sadar Sub-Div and specimen green paper seal and specimen strip seal for all Sub-Divisions. **DPRDO**, will also provide sufficient nos of trained personnel for demonstration of EVM at the time of training at all Sub-Divisions. **O.C, Election** will arrange for supply of PROs hand books for Master Trainers. If sufficient nos of PROs hand books are available those, may be sent to the concerned Sub-Div at the time of Master Trainers training.

In case of outline Sub Divisions the concerned SDOs will arrange for EVMs for training purpose.

Sd/-
Additional District Magistrate-in-charge,
(Training Cell) and ADM (ZP)
Nadia.

Memo No. 357(4)/1/10 /ELEC

Date:- 11.03.2011

Copy forwarded for favour of kind information to:

- 1) The Distract Magistrate Nadia.
- 2) Addl. Distract Magistrate (Election), Nadia.
- 3) The Secy. Nadia Zilla Parishad, with a request to make arrange the Conference Hall for the purpose on 17-03-2011 from 11:00 AM onwards and arrangement for necessary logistic support (which includes LCD Projector, PA system, Screen and attendant) for the above mentioned training programme.
- 4) N.D.C. with a request to arrange for tea, biscuit and drinking water at the venue.
- 5) DPRDO, Nadia.
- 6) O.C. Election, Nadia.
- 7) O.C PP Cell.
- 8) O.C, EDC/PB Cell.
- 9) RTO, Nadia with the request to provide one vehicle fro EVM trainers on the above mentioned date.

Sd/-
Additional District Magistrate-in-charge,
(Training Cell) and ADM (ZP)
Nadia.