

## FORM II

### Application for Grant of State Capital Investment Subsidy under the WBIS. 2007 for MSEs.

To

The General Manager/Officer- In-Charge, District Industries Centre/Sub-DIC

Sir,

I.....son of.....  
.....Proprietor/Partner/Chairman/Managing Director/Director/  
Authorized Signatory, on behalf of the unit/enterprise known as.....  
.....hereby apply for grant of:-

- (i) State Capital Investment Subsidy of Rs.....under the existing terms and conditions of WBIS 2007 for MSEs.

The necessary particulars are furnished below:-

- 1) No and date of Entrepreneurship Memorandwn (parts I / II) filed with DIC/Sub DIC .....
- 2) No and date of Registration Certificate issued by DIC/Sup DIC under WBIS 2007 for MSEs .....
- 3) No and date of Eligibility Certificate issued..... by DIC/Sub DIC. ....
- 4) Project Cost (please attach statement showing the details)

Total Fixed Capital Investment	Approved Cost	Actuals
(i) Plant and Machinery		
(ii) Land.		
(iii) Building.		
<b>TOTAL</b>		

#### 5) Means of finance

	Approved Cost	Actuals
(i) Equity Share Capital		
(ii) Preference Share Capital		
(iii) Term loans		
(iv) Unsecured loans		
(v) Internal cash accruals		
(vi) Others, if any		
<b>TOTAL</b>		

#### 6) Details of fixed capital investment made under the following items:

- (a) Plant & Machinety(new/existing)
- (b) Direct purchase
- (c) On lease.

Amount of State Capital Investment

Subsidy claimed in terms of the provisions of the Scheme.

- a) Expected date of Commercial production of the unit / enterprise
- b) Date of commercial production / operation of the unit / enterprise.
- c) Expected / actual employment generated.

I/ We hereby agree that I j We shall forthwith repay the amount disbursed to me/ us under the scheme if the amount of State Capital Investment subsidy are found to have been disbursed in excess of the amount actually admissible for whatsoever reason.

Further, I/We shall also be liable to pay interest at such rate as may be prescribed on such amount and such other charges expenses which may be payable by us.

Date-

Place-

Signature of the applicant  
Name and Status of the Signature

Seal of the Unit / Enterprise

**Documents to be enclosed:-**

- 1) A copy of the Techno-Economic Feasibility Report.
- 2) A copy of loan sanction letter issued by the Financial Institution / Bank.
- 3) Auditor's / Chartered Accountant's Certificate for utilization of fund.
- 4) A certificate from a Chartered Accountant as per Annexure-A.
- 5) A certificate in respect of fixed assets as per Annexure-B.
- 6) Copies of Entrepreneurs Memorandum (Parts I / II).
- 7) Copies of Registration Certificate under WBIS 2007 for MSEs issued by DIe/Sub DIC.
- 8) Copies of Eligibility Certificate issued by DIC / Sub DIC
- 9) Copy of loan disbursement letter.

**Annexure - B**

**Certificate to be given by the Unit /Enterprise**

Schedule of fixed assets created on ..... by M/s..... project at ..... West Bengal.  
in respect of its .....

Sl. No.	Description of the Fixed Assets (item-wise)	Quantity	Name of Contractor/ Supplier with address	State whether the assets has been transferred to the new project/substantial expansion from any other unit of the company	Date of Creation/ erection	Bill No. & Date	Paid up value of the assets created/ erected	Bill value of the assets created/ erected

**Break-up of costs included in the value of assets.**

Basis (CIF/ FOB) value	Customs/ Excise Duty	Freight, Insurance and Handling charges	Sales Tax	Erection Cost	Others, If any (specify)

Certified that the assets enlisted in the schedule of fixed assets are erected in position at site as on.....

**Signature (With seal) of Managing Director/ Director/Secretary of Unit/Enterprise**

1. We hereby certify that we have checked in the above statement of fixed assets with the books of accounts, the invoices and other records maintained by M/s. .... as produced towards and the information and explanation given and found the same to be true and in accordance therewith.
2. We also certify that M/s ..... have acquired and installed the above mentioned assets during the period from ..... to ..... in respect of the ..... project at .....
3. We further certify that the value of aforesaid items of fixed assets has been taken, to the extent paid for upto ...../from ..... to .....and no certificate is raised against in the books of the company.

**Signature with Seal of Statutory Auditors**

**Annexure—A**

**Certificate to be issued by a Chartered Accountant**

I / We hereby certify from the examination of the accounts and other relevant records of the applicant M/s..... that I / We have found the statements made and particulars furnished by the applicant in Form No. : II annexed hereto to be correct according to the books and records maintained by the applicant in the ordinary course of business subject to the following remarks.

**Signature of the Chartered Accountant**

**Name of the Firm—**

**Registration No.**

**Date—**

**Place—**

**Seal of the Chartered Accountant.**

**Annexure – A**

**Certificate to be issued by Bank/Financial Institution**

It is certified that M/s .....  
enjoying manufacture of ..... of capacity  
..... located at .....  
from ..... ( FI / Bank ) is  
maintaining a satisfactory account and paying interest on due dates. The annual  
interest paid by  
M / s .....  
to..... is as follows :—

Type of Assistance	Period	Amount of Interest Paid
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Term Loan		
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Total		
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Date

Signature

Seal

Address