

**GOVERNMENT OF WEST BENGAL
DISTRICT HEALTH & FAMILY WELFARE
SAMITI
Nadia**

5 D.L. Roy Rd. Krishnagar, Nadia

Memo No. 5802

Date : 15/09/2008

Applications are invited for the following posts for engagement on contractual basis in Nadia District under RCH-II Programme:

Name of the post	No. of posts	Eligibility	Consolidated Remuneration per month (Rs.)
Accounts Personnel in DH/SDH/SGHs/	7	<ul style="list-style-type: none"> - Minimum Bachelor Degree in Commerce from any reputed University - Advanced knowledge of Computer Application, especially in Accounts Packages & MS Office & working skill in LAN environment - Working experience in computer accounting - Upper age limit to be 35 years as on 30-06-2008 <li style="text-align: center;">Compulsorily resident of Nadia district 	8,000/-
Data Entry Operator in DH/SDHs/SGHs/ACMOH Offices/SNCU, DH	11 +1	<ul style="list-style-type: none"> - Minimum Bachelor Degree (B.Sc. / B.Com. / B.A.) - Advanced knowledge of Computer Application, especially in MS Office, Internet & working skill in LAN environment - Minmum typing speed - 30 words per minute - Working experience in computer application - Upper age limit to be 30 years as on 30-06-08, relaxable for SC/ST/OBC & other categories as per Govt. Norms <li style="text-align: center;">Compulsorily resident of Nadia district 	4,000/-

The initial contract period is for **one year** and it may be renewed for further period depending on need and performance of the candidates.

Desiring candidates may send their applications in the **prescribed format only** (available in our website <http://nadia.gov.in>) along-with **attested photocopies** of all testimonials including **proof of age, mark sheets & certificates** of all examinations passed (Educational & Computer Applications), **working experience certificates on the related fields, voter photo ID card / ration card for proof of residence, SC/ST/OBC certificate from competent authority** and two passport size photographs duly signed by the candidate to the Chief Medical Officer of Health, 5D.L. Roy Rd., Krishnagar within 26.09.2008 within 05:00 p.m. positively.

The category of post should be superscripted in the Capital letters on the top of the left side of the envelope. **One self addressed envelope with stamp of Rs.5/= should be given along-with the application.**

Selection will be based on the marks obtained in qualifying examinations and viva-voce & practical examination conducted for computer proficiency.

<u>Sl. No.</u>	<u>Vacancy at</u>	<u>for DEO</u>	<u>for Accounts Personnel</u>
1.	District Hospital	Y	Y
2.	SNCU, Dist. Hosp.	Y	N
3.	Tehatta SDH	Y	Y
4.	Ranaghat SDH	Y	Y
5.	JNM, Kalyani	Y	Y
6.	Nabadwip SGH	Y	Y
7.	Santipur SGH	Y	Y
8.	Chakdaha SGH	Y	Y
9.	ACMOH (Sadar)	Y	N
10.	ACMOH (Tehatta)	Y	N

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| 11. | ACMOH (Ranaghat) Y | N |
| 12. | ACMOH (Kalyani) Y | N |

**CMOH & Secretary
DHFWS, Nadia**