

Government of west Bengal  
Office of the District Magistrate, Nadia  
Material Procurement Cell(Nezarath Section)

TENDER NOTICE

In connection with ensuing General Election to Lok Sabha,2009 sealed tenders are invited from professional, experienced and bonafide suppliers/agencies for the supply of stationary articles & materials as per enclosed list.

1. Clearance certificates(up-to 31<sup>st</sup>. January,2009) of VAT Registration, Income Tax, Professional Tax, Trade Licence should be enclosed with the tender paper. Also, earnest money of Rs.50,000/-(Rupees fifty thousand) only by means of a Bank Draft drawn in favour of the District Magistrate, Nadia payable at Krishnagar should be enclosed in absence of which the tender paper will be summararily rejected.
2. Credential in similar nature of works i.e. supply of stationary articles & materials etc. if any, should be attached with the tender paper.
3. Selected tenderers will have to execute an agreement in Non Judicial Stamp paper as to smooth & timely completion of the assigned works.
4. Any dislocation, delay, willful negligence will lead to forfeiture of the earnest money and the entire claim without assigning any reason whatsoever & initiate penal action against the defaulting tenderer / agency as per rules.
5. The tender,quoting the rate both in words and figures , should be dropped in the tender box kept at the Nezarath Section (Material Procurement Cell) on or before 24<sup>th</sup>. March'2009 by 3-00P.M. and the tender box will be opened on 24<sup>th</sup>.March'2009 at 3-30P.M. at the office chamber of the undersigned.
6. The sealed envelop should be superscribed " Tender for supply of stationary article & materials in connection with the General Election to Lok Sabha'2009.The rate should be quoted in printed pad of the Firm. No overwriting or correction will be allowed.
7. Tenderers will have to submit samples of each item otherwise the tender paper will be summararily rejected.
8. Tender papers will be available at Nezarath Section (Material Procurement cell) from 16.3.2009 on payment ( non-refundable ) of cost for Rs.2000/- (Rupees two thousand) only to be deposited in DCR at Nezarath Section of the District Collectorate, Nadia.
9. The authority may determine rate of any new item, not included in the instant tender on negotiation which shall be binding and acceptable to all.

No tender will be received by Post. The undersigned reserves the right to accept or reject any of the tenders in part or full or may distribute the work among other tenderers without assigning any reason or making any correspondence.

  
Additional District Magistrate ( L.R. ), Nadia.

Memo No. 001 (12) Nez( M.P.Cell )

Dated 12 .03.2009

Copy forwarded for information and wide circulation to the :-

1. Superintendent of Police, Nadia.
2. Secretary, Nadia Zilla Parishad, Krishnagar, Nadia.
3. Sub-Divisional Officer, sadar, Krishnagar, Nadia.
- 4-6. Sub-Divisional Officer, Ranaghat/ Tehatta/ Kalyani, Nadia.
- ✓7. District Informatic Officer, National Informatic Centre, Krishnagar, Nadia.
8. Chairman, Krishnagar Municipality, Krishnagar, Nadia,
9. District Information & Cultural Officer, Nadia, Krishnagar.
10. Post Master, Head Post Office, Krishnagar, Nadia.
11. Officer-In-Charge, Election section, Nadia Collectorate.
12. Office Notice Board.

  
Additional District Magistrate ( L.R. ), Nadia.

**List of stationery articles for ensuing General Election to Lok sabha, 2009**

Sl.No.	Name of articles	Brand	Rate	
1	Ordinary Pencil	Nataraj/Apsara	Each	
2	Self-Inking pad(Purple, Medium size)	Kores/Sulekha/Tiger	Each	
3	Purple Ink	Best Quality	Each	
4	Ball point pen	Linc Starline/Agni icy Gel	Each	
5	Alpin	King	Each Box	
6	Thin twine thread	Best Quality	Each Ball	
7	Sealing wax(12pcs. Per pkt.)	Best Quality	Each Pkt.	
8	Thick paper board for voting compartment – three fold	As per specification	Per pc.	
9	Gum paste(20 gms.)	Sulekha/Kores	Each Tube	
10	Match Box	AIM/Ship/Wimco	Each	
11	Blade	Supreme	Each Pkt.	
12	Metal Rule, Iron, 8"	Best Quality	Each	
13	Packing Paper(brown paper) big size.	Best Quality	Per hundred	
14	Candle(6 pcs per Pkt.)	Best Quality	Each Pkt.	
15	Cello Tape	Best Quality	Each	
16	Empty Tin with lid for holding indelible ink bottle	Best Quality	Each	
17	Poly. Cover for wrapping Polled Materiales 22"x18"	Best Quality	Each	
18	Gunny bazar Bag (22"x18")	Best Quality	Each	
19	Spong	Best Quality	Each	
20	Paper weight ( Glass )	Best Quality	Each	
21	Rabber Band(1" to 4" )	Best Quality	Per Kg.	
22	Carbon Paper (pencil)Saphire	Kores	Each	
23	F.S.White Paper	Andhra/ Supreme	Each rim	
24	Markin cloth	Best Quality	Per mtr.	
25	Metal seal for Presiding officer	As per specification	Each	
26	Rubber stamp arrow Cross Mark	As per specification	Each	
27	Rubber stamp for Dist. Mark	As per specification	Each	

