

**Government of West Bengal
Office of the District Magistrate, Nadia
&
District Project Director, SSM, Nadia**

Tender Notice

Memo No. ~~1772~~ / SSM
1772

Dated : 20.12.11

Sealed tenders are invited from the bonafide printing press / agencies / contractors / suppliers having experience in this field on their own letter head for printing of **Wall Calendar** as per specimen. The specimen can be seen in the SSM Cell of this office at Zilla Parishad Campus during office hours.

Rate per copy mentioned below is to be given in the tender paper. The last date and time for dropping of tender in the specified box at this office of the SSM, Old Dak Bunglow of Zilla Parishad, Krishnagar, Nadia is 30.12.2011 up to 2:00 P.M. The time of opening of the tender on 30.12.2011 at 5.00 P.M.

The work is as follows:-

Sl. No.	Name of the work	No. of copies	Size	Remarks
1.	Wall Calendar	3400	20" X 30"	Colourful on 120 GSM paper

ELIGIBILITY

The bidder must:

1. Be **a registered entity** and must be either of the following:
 - a. Registered under the Company's Act having a bonafide ROC certificate.
 - b. Registered as an SMSE with the Govt. duly possessing certificates of registration.
 - c. Registered with the Registrar of Coop Societies under the Act.

Necessary "attested / true copy" of such a registered certificate must be attached with the bid.

2. Have an **average annual turnover** of Rs. 20,000/- over the last three financial years. A certificate from a registered Chartered Accountant attesting such a turnover of the bidder must be attached with the bid.
3. Be an entity that has had **a work experience** of having done either of the following in the last three financial years:
 - a. One work **of similar nature** with the Govt. or its organizations of work / order value Rs. 20,000/-.
 - b. Two works **of similar nature** with the Govt. or its organizations of work / order value Rs. 10,000/- each

Requisite certificates of experience issued by the Govt. dept or the Govt. office must be clearly mentioned and all must be either original or "attested / true copies". The work value must be mentioned upon the certificates or must have genuine documents attached to show the same.

4. Bidders with **experience of having worked in Nadia** would be preferred.
5. Be an entity that has its **own set up and printing press**. A self declaration on an affidavit would be required to assess the authenticity.

6. Be an entity that has had **no previous background of having defaulted** whilst undertaking any previous work of the Govt. or its entities. Self declaration on an affidavit would be required on the same affidavit as above.
7. Submit a declaration in the same affidavit that it has **had no previous history of arbitration, litigation, casting aspersions or causing accusations** against the Govt. or its organizations.
8. Submit the **receipt of having purchased this bid document** amounting to Rs. 1,000/- as the bid document purchase price.
9. Submit a DD / Bank draft of Rs. 5,000/- as an **earnest money deposit** payable in favour of the District Project Director, Sarva Shiksha Mission, Nadia.
10. Submit **a cover letter on the entity's letter head that the entity affirms adherence to each and every clause of this bid** without bias, coercion, fear or prejudice and has no objections or reservations whatsoever.

OTHER CONDITIONS:

The bidder must:

1. **Submit samples (one per serial no. as shown in the table) from previous work** to assess the competence.
2. Quality of the work is of immense importance and any compromise with the quality would not be accepted.
3. The **right to accept the quality of the samples** and work would lie with the District Project Director, Sarva Shiksha mission, Nadia.

Any failure to comply with any of the conditions enshrined in this bid document or any condition that contravenes the Govt. Rules, Acts or the Statute would be ipso facto a nullity and the bid would stand rejected.

ON SELECTION OF THE SUCCESSFUL BIDDER:

The successful bidder would

1. Have to enter into a Service Agreement with the District project Director, Sarva Shiksha Mission, Nadia.
2. Have to supply the said order under this bid within 20 days from the date of issue of the work order to the office of the District Project Director, Sarva Shiksha mission, Nadia.
3. The EMD of the successful bidder would be kept with the SSM, Nadia as Performance Security that would be returned upon the successful completion of the said work duly attested by the District Project Director, Sarva Shiksha Mission, Nadia.

PAYMENT SCHEDULE:

⊕ 80% on delivery and issuance of "quality satisfaction certificate"

⊕ 20% on receipt of "completion certificate"

All the certification would be done by the District Project Director, Sarva Shiksha Mission, Nadia and his decision would be final and binding.

(However, to aid and assist in his decision making a committee would recommend the quality of samples shown and received from the bidder).

Bid unit:

$\Sigma (\text{Quantity} \times \text{Unit cost}) = \text{Bid unit.}$

Lowest Bid unit will be generally awarded the tender save & except fulfilling the quality criteria.

For District Magistrate, Nadia
&
District Project Director, SSM, Nadia

Memo No. 1772(1)34/SSM

Dated : 20.12.11

Copy forwarded for kind information & taking necessary action for displaying of his Office Notice Board to : -

- 1) Savadhipati, Nadia Zilla Parishad.
- 2, District Magistrate, Nadia.
- 3) Addl. District Magistrate (ZP), Nadia.
- 4-7) The Sub-Divisional Officer, Sadar/ Tehatta/Kalyani/Ranaghat.
- 8) The Superintendent of Police , Nadia.
- 9) The Chief Medical Officer of Health, Nadia.
- 10) Chairman, DPSC, Nadia.
- 11) The Secretary, Nadia Zilla Parishad
- 12) The Station Master, Krishnagar Railway Station.
- 13) The Post Master Head Post Office , Krishnagar.
- 14) Chairman , Krishnagar Municipality.
- 15-31) Block Development Officer Block.
- 32-33) D.I. of Schools (PE / SE) , Nadia.
- 34) D.I.O, N.I.C with a request to publish the tender notice in web site.

For District Magistrate, Nadia
&
District Project Director, SSM, Nadia.