

Govt. of West Bengal
District Health & Family Welfare Samiti (RNTCP), Nadia
Office of the District Tuberculosis Officer
Nadia

1st floor, Matrisadam,
Nedier Para, Krishnagar.

email: dtowbnda@rntcp.org

Phone: 03472 - 254939
254903

No.-RNTCP/120

Dated-09/08/11

TENDER NOTICE

Tender in sealed cover is invited from the reputed firms those who are capable to undertake and supply of Laboratory equipments and re-agents, printing materials, Office Contingencies & Steel Almirahs and AMC of Xerox Photocopier.

A schedule/bid document of the above mentioned items with terms and conditions for all may be downloaded from www.nadia.nic.in. The Tender / Quotation form should be collected from the office of the undersigned on any working day from 10th August 2011 to 18th August 2011, between 11:00 am to 04:00 pm against proper application along with the photocopies of Trade License & VAT Reg. Sealed bid document with requisite enclosure will be received from 11th August 2011 (during office hours) by only registered post and will be closed at 05-00 pm on **23rd August 2011** at office of the undersigned.

Sealed bid documents will be opened at 11-00AM on **24th August 2011** at office of the CMOH, Nadia. The decision of the selection committee is final and it reserves the right to accept or reject any tender without showing any reason.

www
09.8.11
District Tuberculosis Officer &
Joint- Secretary
District Health & Family Welfare Samiti
(RNTCP), Nadia

Memo No.-RNTCP//120(34)

Dated-09/08/11

Copy forwarded for information and necessary action with a request to hang up this Tender Notice for wide circulation in the Notice Board/Web side please -

1. The Sabhadhipati, Nadia Zilla Parishad, Krishnagar, Nadia.
2. The District Magistrate, Nadia.
3. The Addl. District Magistrate (Gen), Nadia.
4. The Addl DHS(TB) cum STO, West Bengal.
5. The Addl DHS(TB) & Director STDC, Kolkata.
6. The SDO, Sadar/Ranghat/Tehatta/Kalyani, Nadia.
7. District Information and cultural Officer, Nadia.
8. District Informatics Officer, Nadia, with request to publish in the website of Nadia district.
9. Deputy Chief Medical Officer of Health, I/II/III/Zonal Leprosy Officer, Nadia.
10. The Accounts Officer, Office of the CMOH, Nadia.
11. The ACMOH, Sadar/Ranghat/Tehatta/Kalyani, Nadia..
12. The Superintendent, District Hospital, Nadia.
13. The Post Master, Krishnagar Head Post Office.
14. The Station Master, Krishnagar City Railway Station.
15. 15-33. The All DTO of West Bengal (dtowb@rntcp.org)for favour of information. This notice may please be hang in his office Notice Board for wide circulation.
34. Office Notice Board of this office.

www
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District Tuberculosis Officer &
Joint- Secretary
District Health & Family Welfare Samiti
(RNTCP), Nadia

BID DOCUMENT 2011-12

**Laboratory Consumables/Printing/Office
Contingencies/Steel Almirah etc.**

Tender Notice No. – RNTCP/120, Dated- 09/08/2011

**District Health & Family Welfare Samiti
(RNTCP), Nadia**

At

Office of the District Tuberculosis Officer, Nadia

Closed at 05-00 pm on 23rd August 2011

Govt. of West Bengal
District Health & Family Welfare Samiti (RNTCP), Nadia
Office of the District Tuberculosis Officer
Nadia

1st floor, Matrisadan,
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No.-RNTCP/120

Dated-09/08/11

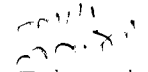
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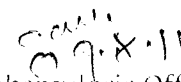

District Tuberculosis Officer &
Joint- Secretary
District Health & Family Welfare Samiti
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District Tuberculosis Officer &
Joint- Secretary
District Health & Family Welfare Samiti
(RNTCP), Nadia

Bid Document for Laboratory Consumables in response to the Notice Inviting
Tender No. RNTCP/120, Dated-09-08-2011

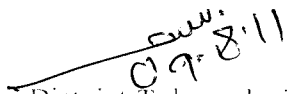
(Before quoted the rate against each item please follow the instruction carefully)

- 1) The tender should be addressed to the Joint Secretary, District Health & Family Welfare Samity, Nadia and The District Tuberculosis Officer, Nadia at 1st Floor, Matrisadan, Nediarpada, P.O. – Krishnagar, Dist. – Nadia. The Sealed envelope should bear the subject identification, like, **Tender for Laboratory Consumables or Supply Printing Materials or Office Contingencies, etc. in response to the Tender notice No.**
- 2) The rates should be quoted both in figures and words including all Taxes and Charges. The Brand name including Manufacturer or Company name must be mentioned for each item.
- 3) Copy of Up-to-date valid Sales Tax/P. Tax Clearance Certificate/Drug License/WHO/CBB/Last IT Return/Trade License etc. Certificate where applicable should be attached with the Tender papers. Copy of Excise License should be furnished where applicable.
- 4) The Tenderer(s)/Bidder(s) should mention their PAN/GIR No. of Income Tax.
- 5) The intending Tenderers/Quotationers will have to deposit Earnest money in Bank Draft duly pledged in favour of the **District Health & Family Welfare Samity (A/c RNTCP) , Nadia**
 - a) For Laboratory Consumables :- worth Rs. 20,000/- (Rupees Twenty thousand) only
 - b) For Printing Materials, Office Contingencies & Steel Almirah : worth Rs. 2,000/- (Rupees Two thousand) only for each Quotation.
- 6) The successful Tenderer(s) will have to deposit Security money in Bank Draft after receiving communication of acceptance of the Tender in following rates :-
 - A) For Laboratory Consumables: (₹ 30,000/- (Rupees Thirty Thousand) only.
 - B) For Printing Materials, Office Contingencies & Steel Almirah : worth Rs. 5,000/- (Rupees Five thousand) only for each Quotation.
- 7) The unsuccessful Tenderer(s) will receive their Earnest money in time and for successful tenderer(s) the Earnest money will be refunded after the deposit of full amount of the security money.
- 8) The Earnest money will be forfeited if the Tenderer(s) withdraw(s) the Tender after acceptance of Tender or falsification of the documents.
- 9) The Security deposit of the successful selected Tenderer(s) may be forfeited for supplying unsatisfactory articles or irregular supply.
- 10) In case of Lab. Material testing report (Material Safety Data Sheet) of the Reagents/Chemicals from competent authority must have to be submitted along with Bid document failing which his claim will be taken as cancelled.
- 11) Item wise specification will be available in the Notice Board of the undersigned or may be obtained from the office of the Joint Secretary, DH & FW Samiti (RNTCP), Nadia.
- 12) Quality to as per specification will be strictly followed by the Tender Committee and the technical opinion of the committee will be treated a final in each of the items.
- 13) Item wise sample must have to be produced before the Tender Committee on the day of opening of Tender failing which the application of the said Bidder will be treated as cancelled without showing any reason from this end.
- 14) Each bidder shall submit one bid and bidders who submit more than one bid for similar supply will be disqualified and each item should be quoted single rate both figure & words.
- 15) Within 7 (seven) days of receiving the letter of acceptance the successful bidder shall submit the Security Deposit to the Joint Secretary, District Health & Family Welfare Samity (RNTCP), Nadia, in shape of Bank Draft.
- 16) The quotation must be received in the office of the undersigned not later than the date and time as given in the notice No.
- 17) If the specific date is declared a holiday quotations shall be received upto the appointed time on the next working day and accordingly opening of the quotation will be done at the appointed time on that day. The authority will not take any liability for Postal delay or irregularities in this regard.
- 18) The selected Bidder must have to be supply the item within 15 (fifteen) days of receipt of supply order from the office of Joint Secretary, DH & FWS (RNTCP), Nadia failing which he will treated as Black listed Bidder in future. Moreover, the decision in Connection with refund

of his earnest money will be finalized by DH & FWS, Nadia and no claim of the bidder will be taken into account in this regard.

- 19) Bidder may be Black listed if the articles are below the quality.
- 20) Any Tender received after the dead line will be rejected and returned unopened to the bidder.
- 21) The sealed Tenders will be opened at the office of the undersigned before the Tender Selection Committee in presence of the Tenderer or their authorized Representatives who choose to attend on the date and time as specified.
- 22) The Tenderers should provide documentary evidence of access to financial resources to meet the qualifications requirements, Cash in hand, Linen of Credits etc. Name, Address and Telephone No. of the Bidders banker who may provide reference if contacted by the authority.
- 23) The successful bidder will be bound to supply the items for next one year from the date of acceptance on fixed Rate contract basis irrespective of any change in price or quality, any willful delay on the part of the supplier in supplying articles within the stipulated period will, be liable to pay liquidated damages.
- 24) After getting letter of acceptance the Tenderer should deposit sample items as per annexure at the opening time of tender to the tender selection committee.
- 25) Information relating to evaluation of tender and recommendation for the award of contract shall not be disclosed to the bidders or any other person not officially concern with the process until award to the successful bidder is announced.
- 26) The authority reserves the right to accept or reject any quotation and to cancel the bidding process and reject all tenders at any time prior to the award of contract without showing any reason thereof.
- 27) Supply of items are to be ensured by the contractor on requisition from the purchaser in the fashion that the expiry date of the items will not be (a) less than 2 (two) years from the date of supply where the expiry date of item is fixed more than 2 (two) years from the date of manufacturing (b) at least 1 (one) year from the date of supply where the expiry date of items is fixed more than 1 (one) year but less than 2 (two) years from the date of manufacturing. (c) at least 9-10 months where the expiry date is fixed only for 1 year from the date of manufacturing.
- 28) The selected Bidder should supply the items as and when required to the District TB Office, Nadia in his own expense. Transport cost or unloading charge will not be borne by the Joint, Secretary, District Health & Family Welfare Samity(RNTCP), Nadia.
- 29) All terms and conditions as mentioned above will have to be accepted by the Tenderers and no condition stipulated by the Tenderer will be accepted.
- 30) The validity of Tender upto 31st August 2012.
- 31) The work order will be issue on the basis requirement of articles.
- 32) Tender committee will have reserve the right to accept or reject any Bid Document or rate given against the article(s) without assigning any reasons whatsoever.

Encl:- List of items with Technical Specification.


District Tuberculosis Officer &
Joint- Secretary
District Health & Family Welfare Samiti
(RNTCP), Nadia

Laboratory Consumables :

| Sl. No. | Item | Quantity (approx) |
|---------|--|-------------------|
| 1 | Glass Funnel 3" dia. | 80 pieces |
| 2 | Heater (Big), 1,000 Watts. | 10 pieces |
| 3 | Tray (Big) Enamel, 24" X12", good quality | 50 pieces |
| 4 | Glass Rod, 2-3 mm dia X 12" length | 200 pieces |
| 5 | Spirit Lamp, Stain less steel. | 50 pieces |
| 6 | Diamond Marker Pencil | 200 pieces |
| 7 | Jaricane (White) 10 liter, leak proof | 10 pieces |
| 8 | Jaricane (White) 20 liter, leak proof | 10 pieces |
| 9 | Lens Tissue Paper (Soft microscope lens cleaning tissue, 4" x 6" booklet, each booklet containing 100 sheets) | 200 pieces |
| 10 | Gloves (Disposable Latex) 6.5" /7" size. | 12,000 pairs |
| 11 | Gloves (Rubber) 6.5" /7" size. | 1000 pairs |
| 12 | Face Musk (Cotton) | 200 pieces |
| 13 | Face Musk (Disposable) | 1000 pieces |
| 14 | Apron, Half Sleeve. Standard Size (44) and cotton made. | 50 pieces |
| 15 | Slide Box Plastic, 50 Slide Capacity | 100 pieces |
| 16 | Coupling Jar (Plastic) Standard Size (9 X 5 cm.) | 40 pieces |
| 17 | Reagent Bottle (Glass) 500 ml | 100 pieces |
| 18 | Volumetric Flask (2 Ltrs.) | 20 pieces |
| 19 | Breaker (2 Ltrs.) | 20 pieces |
| 20 | Drop. Bottle (Plastic) 100 ml | 160 pieces |
| 21 | Flush Bottle (Plastic) 500 ml | 40 pieces |
| 22 | Duster (Cloth) 55cm X 55 cm. | 300 pieces |
| 23 | Absorbable Cotton Roll 400 gms. Roll | 20 pieces |
| 24 | Slide Rack (Wooden) 24" long | 100 pieces |
| 25 | Soap 100-125 grams, Good Quality | 800 pieces |
| 26 | Disposable Syringe 3 ml. | 40,000 pieces |
| 27 | Water for Injection (Plastic Amp.) 5 ml. | 40,000 pieces |
| 28 | Distilled Water IP grade | 800 liters |
| 29 | Pasteur Pippets with tit | 20 pieces |
| 30 | Whatman Filter paper No. 1. 11 cm. dia. containing 100 paper per box | 160 pieces |
| 31 | Whatman Filter paper No. 1. 15 cm. dia. containing 100 paper per box | 40 pieces |
| 32 | Measuring Cylinder (Glass, Ordinary) 100 ml | 50 pieces |
| 33 | Measuring Cylinder (Glass, Ordinary) 200 ml | 50 pieces |
| 34 | Tissue Paper (Non dotted, 60 Mts length. 2 Ply) | 500 Rolls. |
| 35 | Slide holding Forceps (Stainless Steel) 15 cm | 40 pieces |
| 36 | Foot Operated Paddle Bucket (Plastic) 12 lt. | 60 pieces |
| 37 | Slide Holder Trey (steel made) | 80 pieces |
| 38 | Wash Bottle (Plastic) 500 ml. | 50 pieces |
| 39 | Bulb for Microscope, Focusline, Type 7388, 6Volts, 20 Watt | 40 pieces |
| 40 | Weight Machine (Bathroom Type) | 10 pieces |
| 41 | Adhesive Label (Sticker) Small Size, 1000 pieces packet | 200 packets |
| 42 | Flat Bottom Flask 5,000 ml; Good Quality | 20 pieces |
| 43 | Measuring Cylinder (Plastic) 1,000 ml | 10 pieces |
| 44 | Measuring Cylinder (Plastic) 500 ml | 10 Pieces |
| 45 | Conical Flask 1000 ml, Good Quality | 20 pieces |
| 46 | Conical Flask 500 ml, Good Quality | 20 pieces |
| 47 | Analytical Balance with weight Box | 10 pieces |
| 48 | Electronic Balance capacity 1 mg to 1000 gms. | 01 No. |
| 49 | Phenyle (Household disinfectant, containg phenolic compounds such as monochlorophenol, chloroxylenol, coal Tar Acid, Oils & Emulsifiers etc. The approximate content of phenolic compounds should be at least 40%) 5 liter jar. | 300 jars. |
| 50 | Methylated Spirit 5 liter Jar | 400 liters |
| 51 | Wooden (Broom) Stick Hard, Long, Straight & Fine. (100 pcs bundle) | 6000 Bundle |
| 52 | Sputum Container [Cups made of Special Medical Grade Polypropylene, thin plastic, translucent, Diameter - 4cm, Capacity - 30 ml. Srewable Cap should also be made of and should be air tight. Leak proof. Special Medical Grade Polypropylene.] 25 piece pack | 2,00,000 pcs |

| | | |
|----|--|--------------|
| 53 | New Glass Slides Glass slides plain. Size = 76mm x 26mm x 1.3mm, clean, scratch free with smooth edges, uniform refractive index.50 Slides pack. | 4,000 boxes |
| 54 | Basic Fuchsin Powder (Chemical name :Pararosaniline hydrochloride, chemical structure: C ₂₀ H ₂₀ CIN ₃ mol wt:337.86 Dye content: Approx.85%-88%(dye content must be mentioned). Colour: Metallic Green.), 25 gms vial. | 200 vials |
| 55 | Methylene Blue Powder, 25 gms vial. | 20 vials |
| 56 | Conc. Sulphuric Acid, (H ₂ SO ₄ , molecular wt. 98.08, Minimum Assay: 98%, colour: clear) 500 ml. bottle. | 500 bottles. |
| 57 | Immersion Oil 30 ml bottle | 300 vials |
| 58 | Phenol Crystal 500 ml. bottle. | 500 bottles |

Printing Materials:

| Sl. No. | Name of Item | Description | Quantity (approx) |
|---------|---|--|-------------------|
| 1 | One Side printing of 8 KG Map Litho A4 Paper | In pad binding with 100 pages in each pad | 1,00,000 pcs |
| 2 | Both Side printing of 8 KG Map Litho A4 Paper | In pad binding with 100 pages in each pad | 80,000 pcs |
| 3 | Gradation form 8 KG Map Litho Paper (as per specimen) | In pad binding with 100 pages in each pad | 2,00,000 pcs |
| 4 | Sputum Examination form 8 KG Map Litho Paper (as per specimen) | In pad binding with 100 pages in each pad | 2,00,000 pcs |
| 5 | Treatment Card for the TB patients on Century Board (as per specimen) | Sealed poly pack containing 100 pcs. | 20,000 pcs |
| 6 | Identity Card for the TB patients on Century Board (as per specimen) | Sealed poly pack containing 100 pcs. | 10,000 pcs |
| 7 | Leaflet on ordinary paper (as per specimen) | Printed in single color | 15,000 pcs |
| 8 | Bengali Book (24 cmX19 cm) | Black & White 16 inside pages & colored front cover pages. | 800 books |

Office Contingencies :-

| Sl. No. | Name of Item | Description | Quantity (approx) |
|---------|--|------------------------------|-------------------|
| 1 | Binding Register No. 8 | Good Quality | 60 pcs |
| 2 | Binding Register No. 6 | Good Quality | 60 pcs |
| 3 | Poly coated Four Fold cover File | Good Quality | 300 pcs |
| 4 | Two Fold Cover File | Good Quality | 600 pcs |
| 5 | Dot pen | Use & throw; Blue & Red | 1500 pcs |
| 6 | Small Exercise Book | 120 pages, No. 6 | 100pcs |
| 7 | Big Exercise Book | 80 pages. | 30pcs |
| 8 | Adhesive | 20 ml tube | 150 tubes |
| 9 | Stapler | No. 10. | 30 pcs |
| 10 | Stapler pin No. 10. | Good Quality | 300 boxes |
| 11 | Log Book for Driver | 50 pages | 10 pcs |
| 12 | F.C. White Paper | Good Quality | 25 rims |
| 13 | Match Box | Carborised 100 stick per box | 800 boxes |
| 14 | Flap | Good Quality | 600 pcs |
| 15 | Alpin Ball (Bell) | Good Quality | 80 boxes |
| 16 | Ink for Stamp Pad | Good Quality | 30 vials |
| 17 | Stamp Pad | Good Quality | 30 pads |
| 18 | Toner for XEXOR Photocopier 1025, 1038, 5216, 5223 | 230 gm plastic bottle | 12 bottles |
| 19 | 12A Cartridge | For 1020 Laser Jet Printer | 2 pcs |

| | | | |
|----|---------------------|-----------------------------|-------------|
| 20 | CD/R | 50 CD pack | 50 pcs |
| 21 | A4 Paper | Copy Power 75 GSM | 30 packets |
| 22 | Envelope | 24 cm X 11 cm 100 pcs. Pack | 60 packs |
| 23 | Wood Pencil | 10 pcs box | 12 box |
| 24 | Cotton Tag | 100 pcs bundle | 120 bundles |
| 25 | Pencil Carbon Paper | 100 sheet pack/pcs | 12 packets |

Steel Almirahs:-

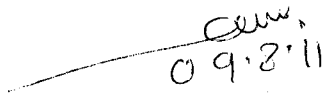
| Sl. No. | Name of Item | Description | Quantity (approx) |
|---------|---------------|---|-------------------|
| 1 | Steel Almirah | Whole body 20 gaze steel sheet. Four rack, without locker. Size 78"X34"X19". Color decided by purchasing authority. | 05 Nos. |

Annual Maintenance Contract of XEROX Photocopier:

| Sl. No. | Name of Item | Description | Quantity |
|---------|------------------------|---|----------|
| 1 | XEROX 5216 Photocopier | Annual Maintenance Contract with Spare Parts (exclusive Drum, Developer & Tonner) | 01 Nos. |

General requirements:-

1. All equipment quoted should comply with Indian Standards Institutions Guidelines or any other National or International Guidelines.
2. All the chemicals should have the Hazard Communication Standard from Chemical manufacturers and Material Safety Data Sheets (MSDS) for each chemical item should be provided to the purchaser of the product at the time of the order and thereafter anytime the MSDS is significantly revised. Also, all the chemicals should have their detailed specifications, potency, date of manufacture, Date of Expiry, Batch No. and Precautions for use mentioned on the containers.


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